



Cookie Policy / Cookie Notice Global Company Website

October 2020 | Sosei Heptares Group

# **Table of Contents**

Scope	3
1 What are cookies or similar technologies?	
2 How long do cookies last?	4
3 Which cookies do we use on our Site?	4
4 Is consent needed to use cookies?	5
5 How do I refuse, block or delete cookies?	5
6 What about Google Chrome or other browser cookies?	6
7 Does this policy change?	6
8 Any feedback for us?	6

# Cookie Policy / Cookie Notice Sosei Heptares Group

Last updated: October 2020

#### **SCOPE**

This Cookie Policy explains how we use "cookies" and similar technologies (such as "web beacons," "pixels" or "tags") on the Sosei Heptares Group website at <a href="https://soseiheptares.com/">https://soseiheptares.com/</a> ("Site"). It is designed to assist you in making informed decisions when using our Site. Please take a moment to read and understand this Cookie Policy. This Cookie Policy should also be read in conjunction with our <a href="https://soseiheptares.com/">Privacy Policy and our Terms of Use</a>.

## 1. WHAT ARE COOKIES OR SIMILAR TECHNOLOGIES?

Cookies are very small text files or pieces of code, which often include an anonymous unique identifier. When you visit a website, the website will request to store this text file on your device in order to remember information about you, such as your language preference or login information. Other information gathered through cookies may include the date and time of visits and how you are using the particular website.

We also use similar technologies to cookies known as "web beacons", "pixels" or "tags". These technologies do a similar job to cookies, allowing website operators to count page views and understand how visitors interact with and respond to certain content on a webpage, email.

For the purposes of the remaining sections of this Cookie Policy, we refer to all cookies and similar technologies using the above features as "cookies".

We use "first party cookies" and "third party cookies" in connection with our Site. First party cookies are cookies placed by us to collect information about you. Third party cookies are cookies placed by third party website operators. Information about you collected by those third party cookies will be shared with the relevant third party. Please refer to the relevant third party website operator's privacy notice for more details about the information they collect and how they use it. Google Privacy Policy: <a href="https://policies.google.com/privacy?hl=en-US#intro">https://policies.google.com/privacy?hl=en-US#intro</a>.

Please note that our Site may link to third party websites which are not operated by us. Where you follow links from our Site to the website of a third party, that website may place different cookies on your device. You should check the relevant privacy notice and/or cookie notice for more information about how that third party uses cookies.

You should be aware that applications you use to access our Site, such as your website browser, may also place cookies on your device when visiting our Site, or other websites. An example of this would be where you sign into Google Chrome using a Google Account (see Section 6 below). We do not have control over these third party cookies, so you will need to manage these cookies in the settings of the relevant applications.

For more details on cookies and similar technologies, please visit <u>All About Cookies</u> or <u>https://ico.org.uk/your-data-matters/online/cookies</u>.

# 2. HOW LONG DO COOKIES LAST?

All cookies have expiration dates that determine how long they stay in your browser:

**Session Cookies** – these are temporary cookies that are placed on your device during your browsing session and then expire (and are automatically erased) whenever you close your browser.

**Persistent Cookies** – these are designed to last for a pre-defined period of time, which varies depending on the nature of the cookie. Persistent cookies stay in your browser until they reach their individual expiry date, or until you manually delete them (see Section 5 below).

## 3. WHICH COOKIES DO WE USE ON OUR SITE?

We use the following types of cookies:

**Essential Cookies** – Essential cookies are those cookies which a website could not operate without. Essential cookies include cookies such as login cookies and shopping cart cookies.

Analytics/Performance Cookies — Analytics cookies, along with other information, allow websites to calculate the aggregate number of people using a website and which features of a website are most popular. This information is generally used to improve the website and the way visitors are able to move around it.

The table below sets out more information about the individual cookies we may use on our Site and the purposes for which they are used. You can also visit our Cookie Preference Centre, where you can review and manage your cookie consent preferences whenever you wish.

# **Essential Cookies**

Cookie Name	1 <sup>st</sup> Party or 3 <sup>rd</sup> Party cookie	Purpose	Duration
CMSSESSID	1 <sup>st</sup> Party	This Session Cookie preserves the user session state across page requests.	Session only
CookieControl	1 <sup>st</sup> Party	This is the User's Cookie Consent that tracks which cookies the user has or has not accepted.	3 months
geojp	1 <sup>st</sup> Party	This is a Language Preference Cookie that retains the user's language choice from the previous session.	1 year

# **Analytics/Performance Cookies**

Cookie Name	1 <sup>st</sup> Party or 3 <sup>rd</sup> Party cookie	Purpose	Duration
_ga	3 <sup>rd</sup> Party	This is a Google Analytics cookie. It registers a unique ID that is used to generate statistical data on the use of our Site.  More information about Google Analytics can be found here:  https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage	Two years.
_gat	3 <sup>rd</sup> Party	This is a Google Analytics cookie. It is used to throttle the request rate on our Site.  More information about Google Analytics can be found here: <a href="https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage">https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage</a>	Session only (1 minute).
_gid	3 <sup>rd</sup> Party	This is a Google Analytics cookie. It registers a unique ID that is used to generate statistical data on the use of our Site.  More information about Google Analytics can be found here: <a href="https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage">https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage</a>	24 hours.

# 4. IS CONSENT NEEDED TO USE COOKIES?

**Non-essential Cookies** – We may only store and access non-essential cookies on your device with your permission. You are not obliged to give consent to our use of non-essential cookies. If you do give your consent and then change your mind, you can block or delete them (see Section 5 below).

*Essential Cookies* – Please note that we do not need your consent to store and access essential cookies on your device, although you can still block or delete them (see Section 5 below).

# **5.** HOW DO I REFUSE, BLOCK OR DELETE COOKIES?

There are various ways that you can manage your cookie preferences, but please be aware that in order to use some parts of our Site you will need to allow certain essential or functional cookies. If you block or subsequently delete those cookies, some aspects of our Site may not work properly and you may not be able to access all or part of our Site.

Your options for managing your cookie preferences are set out below:

# Through the Cookie Preference Centre on our Site

When you access our Site, we will ask you to provide consent for our use of non-essential cookies. We may repeat this request on subsequent visits to our Site, for example if you delete cookies from your browser or we need to request new consents from you.

When we seek your consent, you will either be able to provide consent for all non-essential cookies that we would like to use, or you can tailor your cookie preferences (provide consent for some but not all non-essential cookies) using our Cookie Preference Centre. You can also change your preferences and/or withdraw consent at any time by visiting our Cookie Preference Centre. You can easily access these settings by clicking the 'C' icon in the bottom left hand corner of the Site window.

Just as a reminder, where cookies are essential to the operation of our Site, we can use these without your consent and they cannot be managed using our Cookie Preference Centre.

# Using your browser settings or other tools

You can block the use of cookies generally (not just in respect of our Site) by activating the relevant settings in your browser. For more information on cookie management and blocking or deleting cookies for a wide variety of browsers, visit <u>All About Cookies</u> or <a href="https://ico.org.uk/your-data-matters/online/cookies">https://ico.org.uk/your-data-matters/online/cookies</a>.

Further, if you do not want to be tracked by Google Analytics, you can install the Google Analytics optout browser add-on (but this will only work on certain browsers). For further information on Google Analytics and its use of cookies, please consult the Google Analytics cookie policy.

## **6.** WHAT ABOUT GOOGLE CHROME OR OTHER BROWSER COOKIES?

Separately to our use of Google Analytics cookies, when you access the Site via Google applications such as Google Chrome, Google LLC (Google) may collect user information for the purpose of Google serving personalised advertising across your devices. Google is able to place these advertising cookies on the devices used by visitors to the Site because we use Google services to run the Site. However, these cookies are dropped for Google's own purposes and as such we do not have any control over how or when they are dropped. The information generated by the Google Analytics cookies about your use of our website (including your IP address) will be transmitted to and stored by Google on servers in the United States.

You will need to opt out of receiving these cookies via your Google settings here http://tools.google.com/dlpage/gaoptout.

For further information about these cookies please see: <a href="https://policies.google.com/technologies/types?hl=en-US">https://policies.google.com/technologies/types?hl=en-US</a>. Please note that other browsers may use similar tools.

## 7. DOES THIS POLICY CHANGE?

We may update our Cookie Policy from time to time. This might be for a number of reasons, such as to reflect a change in the law or to accommodate a change in our business practices and the way we use cookies. We recommend that you check here periodically for any changes to our Cookie Policy.

## 8. HAVE ANY FEEDBACK FOR US?

If you have any questions or feedback on our Cookie Policy, please contact us at cookienotice@soseiheptares.com.